

Minutes of the Special State Executive Committee Meeting on CORONAVIRUS (COVID-19) held on 8th April, 2020 at Chief Secretary Conference Hall, Dispur

The list of officers present in the meeting is given at Annexure "A"

The meeting was chaired by Shri Kumar Sanjay Krishna, Chief Secretary to the Govt. of Assam.

After detailed discussion following issues were taken for necessary actions:

- Deputy Commissioners will follow MHA, Govt of India's guidelines issued from time to time for containment of COVID – 19 and relaxation in certain essential services. In addition, DCs may also refer to websites of Ministry of Health & Family Welfare Department and MHA.
- While giving relaxation, the DCs will decide on the basis of local condition. DCs will also consult the in-charge Minister of the Districts regarding all local issues including opening of tea gardens.
- Lifting of rice for tea gardens from FCI under the aegis of Deputy Commissioners, has been poor. Principal Secretary, Labour & Tea Tribes Welfare, mentioned that the lifting was poor because the Associations have to give requisition taking into account the total demand for all tea gardens under their purview. Thereafter, DC will issue a single sanction order. **DCs will coordinate with Associations of Tea Gardens to expedite lifting of allocated rice within two days.**
- **DCs will ensure that the Banks, financial institutions will frame modalities to disburse financial transactions by ensuring wide publicity to avoid crowding by pensioners and other beneficiaries**
- **Deputy Commissioners of Kokrajhar and Chirang will urgently arrange one week ration under SDRF for people residing in areas adjacent to Bhutan**
- DGP, Govt of Assam welcomed the suggestions that community volunteers could be utilized by Police for collecting intelligence for contract cases, reporting of large gatherings and contact tracing. Further, DGP, Govt of Assam has informed that Police Department will start an online platform to register people staying outside Assam who are willing to help stranded people in various locations outside Assam.
- It was reported that number of people from Barpeta district stranded outside are in need of help. **It was decided that the telephone numbers of such people have to be collected.**
- Distribution of vegetables has to be continued through auto vans / mobile carts covering several points
- CEO, ASDMA informed that:
 - "PratirodhiBandhu" – volunteers to be registered online will be engaged in non-medical activities to support the frontline workforce
 - e-help : a joint convergence effort of ASDMA with CSC, using 6000+ CSC network to run e-awareness campaign for containment of COVID-19 in conformity with Gol guidelines

- ASDMA has devised a format for better management & monitoring of quarantine centres across the State

The meeting ended with vote of thanks from the Chair.



(Kumar Sanjay Krishna)

Chief Secretary to the Govt. of Assam

Dated: 8th April, 2020

Memo No. ASDMA.20/2020/48 - A

Copy to:

1. All concerned.



(M. S Manivannan)

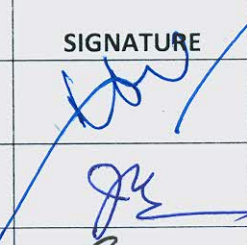
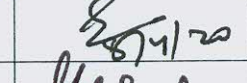
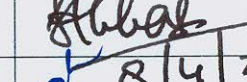










Chief Executive Officer

Assam State Disaster Management Authority

SPECIAL STATE EXECUTIVE COMMITTEE MEETING OF ASDMA ON COVID-19 HELD IN CHIEF SECRETARY'S CONFERENCE HALL ON

08-04-2020

Attendance sheet

Sl. No.	NAME	DESIGNATION	ORGANIZATION	CONTACT NO	SIGNATURE
1	Kumar Sanjay Krishna	Chief Secretary, Assam			
2	JISHNU BARUA	Addl CS			
3	Sanjay Lohiya	PS to CM			
4	Syedain Abbasi	ACS			
5	M. Singh	Addl CS			
6	Rajesh Prasad	Prsecy.	Aqis + vety.		
7	DR J B EKHA	Principal Secy	PARI, LWD		
8	M.S Nandiraman	C & S	H&P, RENDM CEO, ASDMA		
9	K. K. Dewivedi	C & S	Transport		
10	Anurag Cheel	C & S	HFW		
11	Biswajit Bera	DC, Kamrup (M)			
12	A Chandhury	DIPR			
13	Pamraj Chatterjee	SPC	ASDMA		
14					

Handwritten notes and signatures on the right side of the table:
 8/4/20
 8/4/2020
 8/4/2020